



Cambridge City Council West Central Area Committee

Date: Thursday, 8 March 2018

Time: 7.00 pm

Venue: Meeting Room - Castle Street Methodist Church - CB3 0AH

Contact: democratic.services@cambridge.gov.uk, tel:01223 457013

Agenda

A display board presenting Community-led housing initiatives by CLT East will be available prior to the meeting from 6:00pm and during any breaks

Cambridge City Council has teamed up with South Cambs District Council on an initiative to give communities more control in providing affordable homes for local people.

Following the award of grant funding from central government, the community-led housing project enables groups and individuals to find out more about community-led housing and access free technical support and guidance. What's more, for groups that decide community-led housing is the way forward there is grant funding available to really get projects off the ground.

Come along to the CLT East stand to find out more.

- | | | |
|----------------------------|--|-----------------|
| 1 | Apologies | |
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West/Central Area Committee Dates 2018/19

Proposed West/Central Area Committee dates for the municipal year 2018-19:

Thursday 5 July 2018

Thursday 20 September 2018

Thursday 6 December 2018

Thursday 14 March 2019

Venues will be agreed later.

Suggested start time is 7:00PM.

City Councillors: Nethsingha (Chair), Holt (Vice-Chair), Bick, Cantrill, Gehring, Gillespie, Hipkin, Holland and Ratcliffe

County Councillors: Harrison, Nethsingha and Richards

City and County Councillor: Nethsingha (Chair)

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WEST CENTRAL AREA COMMITTEE

6 December 2017

7.00 - 9.55 pm

Present

Area Committee Members: Councillors Nethsingha (Chair), Holt (Vice-Chair), Bick, Cantrill, Gehring, Gillespie, Holland, Harrison and Richards

Officers:

Head of Property Services: Dave Prinsep

Senior Engineer: John Richards

Anti-Social Behaviour Officer: Sarah Steggles

Committee Manager: James Goddard

Other Officers in Attendance:

Interim Transport Director, Greater Cambridge Partnership, Chris Tunstall

Police Sergeant: Kevin Mišik

FOR THE INFORMATION OF THE COUNCIL

17/30/WAC Apologies

Apologies were received from Councillors Ratcliffe and Scutt.

17/31/WAC Declarations of Interest

No declarations of interest were made.

17/32/WAC Minutes

The minutes of the meeting held on 28 September 2017 were approved as a correct record subject to the following amendment:

17/27/WAC Managing Tourism in the City Centre

xvii Suggested the installation of ~~a box junction and~~ CCTV to prevent the dangerous parking.

The box junction scheme related to London not Cambridge.

17/33/WAC Matters and Actions Arising From the Minutes

The Action Sheet was noted.

Ward Councillors had asked officers to investigate nuisance issue reported by residents of Richmond Road regarding property used by Airbnb. A briefing note was circulated 9 March 2017 in response to this.

A planning enforcement decision was passed at the 6 December 2017 City Council Planning Committee that would set a precedent on how the Council would take action in future. West/Central Area Committee (WCAC) noted various enforcement cases were pending.

ACTION:

- i. Updates on previous Action Sheet entries required at next WCAC 8 March 2018:**
 - **Location of containers at Canoe Club.**
 - **Lammas Land bins.**
 - **Grass damaged during the Shelly Row play area refurbishment.**
- ii. Agenda topic: Mental health issues regarding homelessness and drug use in the city.**

17/34/WAC Histon Road Recreation Ground Play Area Surfacing

The decision was noted.

17/35/WAC Policing and Safer Neighbourhoods - WCAC

The Committee received a report from Sergeant Mišík regarding policing and safer neighbourhoods trends.

The report outlined actions taken since the last reporting period. The current emerging issues/neighbourhood trends for each ward were also highlighted (see report for full details). Previous priorities and engagement activity noted in the report were:

- i. Street-based anti-social behaviour.
- ii. Youth-related anti-social behaviour.
- iii. Alcohol-related violence and disorder.

The Committee discussed the following policing issues:

- i. Issues regarding cycling in Madingley Road had been addressed for now.

- ii. An individual was persistently begging outside Aldi.
- iii. Drug dealing in Brunswick, Maid's Causeway and Mid Summer Common.
- iv. High numbers of cycle thefts.
- v. Increasing levels of shoplifting.
- vi. Cycling down Burleigh Street, Fitzroy Street, Trinity Street and Sydney Street during the day time when cycling prohibited.

Sergeant Mišík said in response to questions from WCAC:

- i. The Police undertook work to address rough sleeping in partnership with other agencies. Concerns about rough sleepers or anti-social behaviour such as begging could be reported to the Police either phone phoning 101 or through the Police website (<https://www.cambs.police.uk/Home.aspx>) which had a web chat facility.
- ii. There were currently 27 rough sleepers in Cambridge, compared to 41 this time last year. Help had been offered by the Council Outreach Team, but this had been refused by the rough sleepers. The City Council had a programme to help inappropriately housed people, particularly in cold weather.
- iii. Any non-urgent crime could be reported through the Cambridgeshire Constabulary website.
- iv. It was not possible to give a breakdown in quarterly Area Committee reports of the statistics for anti-social behaviour or road traffic collisions (ie more details of type/cause). There were too many variables. The information was held by the City Council and available via the Cambridgeshire Insight website.
- v. Levels of reported crime were increasing and reported anti-social behaviour decreasing as issues that were previously reported as anti-social behaviour were now being classed as crime.
- vi. Cambridgeshire Constabulary would undergo a fundamental review next year. Some details regarding the number of Police Officers had been reported in the Cambridge News. Further details would have to be sourced from the Police & Crime Commissioner.
- vii. The Police had a policy on when to review (or not) CCTV to tackle crime. This would be done by a Police Officer or designated person.

Members of the public made the following points:

1. Mr Taylor asked for details regarding the Community Safety Accreditation Scheme:
 - Scheme details.

- Consultees and consultation process.
- Who has/would be given powers and how could they be identified eg uniform?

WCAC were unclear if any police powers had been given to civilians, or the consultation process required to do this. A report was suggested for the next WCAC meeting.

Sergeant Mišík suggested the City Council Licensing Department may have some information.

2. Ms Nicholson suggested better signage may stop people cycling down Burleigh Street, Fitzroy Street, Trinity Street and Sydney Street during the day time when cycling was prohibited.

ACTION: WCAC Chair to request a report from the Police & Crime Commissioner (PCC), plus officer in attendance at next WCAC if possible, regarding:

- i. **The impact of the review on numbers of Police Officers in Cambridgeshire, with particular regard to the City of Cambridge.**
- ii. **Request more information from the PCC and the City Council regarding the Community Safety Accreditation Scheme:**
 - **Scheme details.**
 - **Consultees and consultation process.**
 - **Who has/will be given powers and how they could be identified eg uniform?**

Councillors requested changes to the recommendations (as shown in bold).

- Councillor Bick formally proposed amending priority 3: **Brunswick, Maid's Causeway and Mid Summer Common** drug issues.
- Councillors Gillespie and Harrison formally proposed amending priority 5: Road safety **such as:**
 - **Cycling down Burleigh Street, Fitzroy Street, Trinity Street and Sydney Street during day time when cycling was prohibited.**
 - **Anti-social driving.**
- Councillor Bick formally proposed amending priority 6: Other acquisitive crime **including cycle theft.**

The amendments were **agreed nem con.**

The following priorities were unanimously **agreed:**

- i. Brunswick, Maid's Causeway and Mid Summer Common drug issues.

- ii. Road safety such as:
 - Cycling down Burleigh Street, Fitzroy Street, Trinity Street and Sydney Street during day time when cycling was prohibited.
 - Anti-social driving.
- iii. Other acquisitive crime including cycle theft.

17/36/WAC Environmental Improvement Programme

The Committee received a report from the Senior Engineer regarding the Environmental Improvement Programme (EIP). The report outlined progress of existing schemes and decisions needed around future spending priorities.

Existing Schemes: Progress

The Senior Engineer referred to progress on approved schemes as set out in his report.

New Schemes That Require Decisions

Members considered a number of 2017/18 schemes put forward for approval.

WCAC and members of the public made the following comments in response to the report:

- i. Expressed concern about the time taken to deliver EIP projects.
- ii. Took issue with details in para 5.3 of the Officer's report: "It has become clear that, moving forward, environmental improvements might be better focused towards achieving broader corporate and service objectives". WCAC felt EIP should be bottom up not top down in its approach.
- iii. Supported the abandonment of the Newnham parking consultation and Elm Street / Prospect Row access restriction projects.
- iv. Supported continuing with the project to introduce further traffic calming in Grantchester Road, since traffic speeds remained a concern to residents.
- v. Supported the investigation alongside the County Council of alternative options to lessen the impact of traffic using King Street.
- vi. Supported the intention of projects marked red/amber. Requested further information regarding their viability at the 8 March 2018 WCAC to ascertain if they could go ahead to use unallocated funding.
- vii. Supported in particular projects that provided drinking water in public places.
 - Councillor Gillespie signposted a mobile phone app called 'Refill' that gave a map of where free water refills could be accessed from drink fountains, shops etc.

Members requested a change to the recommendations. Councillor Nethsingha formally proposed deleting the original recommendations and replacing them as listed below:

The West Central Area Committee is recommended to:

- ~~1. Note progress, and delays where experienced, in delivering the identified programme of projects since 2011-12~~
- ~~2. Determine whether to continue to pursue those projects that have proven problematic (as listed in paragraph 5.2)~~
- ~~3. Consider the allocation of EIP funding available in 2017-18 to further project applications~~
- ~~4. Approve those projects selected for implementation, subject to them being viable, obtaining consents as necessary, positive consultation and final approval by Capital Programme Board and Ward Councillors where required~~
- ~~5. Support a further project application invitation round early in 2018.~~

1. Note progress, and delays where experienced, in delivering the identified programme of projects since 2011-12.
2. Resolve to continue to pursue 2 projects as listed in paragraph 5.4 of the Officer's report:
 - (2) – Grantchester Road traffic calming (second phase - £7,000).
 - (38) - King Street weight limit (£500 plus LHI £4,500) – further investigation of alternatives to lessen the impact of traffic.
3. Resolve not to pursue 2 projects as listed in paragraph 5.4 of the Officer's report:
 - (32) - Newnham parking consultation (£2,000) - no longer needed in light of developing County residents parking proposals.
 - (36) - Elm Street / Prospect Row access restriction (£300 plus LHI £2,700) – no longer needed given low level of local public support.
4. Approve projects selected for implementation (report P43), subject to them being viable, obtaining consents as necessary, positive consultation and final approval by Capital Programme Board and Ward Councillors where required:
 - City Centre open spaces enhanced biodiversity.
 - City Road tree and tree pit.
 - Gough Way to Cranmer Road path way-finding.
 - Merton Street / Derby Street corner bollard.

5. Support a further project application invitation round early in 2018.
6. Require a further report to a future WCAC meeting (ideally 08/03/18) regarding:
 - Remit of EIP.
 - Further details on feasibility of projects marked red/amber in 06/12/17 EIP report.

The amendments were **agreed (unanimously)**.

Members **resolved (unanimously)** to agree the amended recommendations as set out above.

ACTION: Senior Engineer to report to 8 March 2017 WCAC, with Executive Councillor in attendance if possible, regarding:

- i. **Remit of EIP.**
- ii. **Further details on feasibility of projects marked red/amber in 06/12/17 EIP report.**

17/37/WAC Open Forum

Members of the public asked a number of questions, as set out below.

1. Mr Taylor referred to minute item 17/24/WAC regarding Mayfield School Local Highway Improvement (LHI) bid for double yellow lines on Carisbrooke Road.
 - i. Queried if this was the responsibility of North Area Committee or West/Central.
 - ii. Suggested the LHI application had been made by the City Council, not a particular Area Committee.

Councillor Nethsingha said:

- i. Carisbrooke Road was the responsibility of North Area Committee.
- ii. The County Council had changed its policy on how LHI priorities were considered. Councillors on the LHI Panel could be influenced by Area Committee support for projects.

ACTION: Ref: 17/24/WAC Minutes Local Highway Improvement (LHI) bid. Councillor Nethsingha to contact other Area Committee Chairs to see if they wished to support bids and so raise them as priorities for consideration by LHI Panel.

2. Mr Taylor raised the issue of graffiti on Cutter Ferry Bridge. It re-appeared each time the City Council repainted the bridge.
3. Mr Taylor asked what were the speaking rights for enforcement items at City Council Planning Committee meetings.

Councillor Cantrill said enforcement items followed planning application speaking rules.

4. Ms Nicholson and Mr Rosenstiel asked who was responsible for real time bus information and whom faults could be reported to.

The Interim Transport Director (Greater Cambridge Partnership) offered to forward on details to the County Council if Ms Nicholson contacted him.

Post Meeting Note: Councillor Nethsingha has liaised with Ms Nicholson.

17/38/WAC Greater Cambridge Partnership - Verbal Presentation from Chris Tunstall, Interim Transport Director

The Committee received a verbal presentation from the Interim Transport Director for the Greater Cambridge Partnership (GCP):

- Key transport schemes coming forward: A10, A1307, A428 and Milton and Histon Road.
- Significant new housing is expected on the west side of the city (eg Bourne, Northstowe etc), which had to be factored into transport growth and infrastructure needs.
- GCP were discussing mass rapid transport options with the Combined Authority Mayor. These would be reported to the Combined Authority and GCP Board in January 2018 and published mid-January 2018.
- A significant modal shift was needed to encourage people to use public transport instead of cars. GCP had set a target of reducing traffic volumes in the city by 10-15% of 2011 figures by 2031.
 - Public transport needed to be more reliable to get people out of their cars.
 - More Park&Ride sites were proposed.
 - Existing Park&Ride site facilities would be improved.
 - A signal review to prioritise buses, pedestrians and bikes.
- Air quality was an issue to address in Cambridge. Possible measures to mitigate it were:

- An Air Quality Zone.
- Electric buses/taxis.
- A freight consolidation centre to reduce the number of heavy goods vehicles.
- GCP were working with the City and County Council regarding on and off road parking to:
 - Manage/reduce demand by residents, businesses and commuters.
 - Provide revenue for public transport.
- GCP were looking at physical and fiscal ways to manage/reduce parking demand in the city eg work place parking levy and intelligent charging. There was no preferred option at present.
- A site had been proposed for the Cambridge South Rail station and a study agreed with government partly funded by GCP.

The Transport Director said the following in response to Members' questions:

- i. The GCP Chief Executive had apologised for the A428 consultation process errors at the December 2017 Local Liaison Forum. Work had been undertaken to correct these errors. The consultation was at an early stage, closing date 29 January 2018. People were asked to respond so GCP could consider these in its options appraisal. The Director re-iterated no decision had been made on a final option.
- ii. GCP were looking at options to reduce car usage and mitigate environmental impact:
 - Autonomous vehicles that could be booked.
 - Car clubs.
 - Car sharing.
 - Green energy generated from solar panels on Park&Ride sites.
 - Technology could help to improve traffic efficiency. Options that reduced the number of cars on the road would be supported.
- iii. GCP had funded the 26 zones being considered for parking schemes. As such they would be inputting into these, specifically the Newnham residents' parking scheme, through Sonia Hansen (Traffic Manager, Cambridgeshire County Council). Residents' views were currently being sought.
- iv. GCP had not looked at electric car charging points in great detail, but may do so in future. Charging points were available at Park&Ride sites, but not on residential streets.
- v. There was a need to balance all transport needs through demand management. Reducing the number of cars on the road would allow greater access for public transport. However, there was still a need/demand for private transport eg from people who commuted from out of the city. The price of housing in Cambridge resulted in people

relocating out of the city but travelling back into work. The needs of residents also needed to be borne in mind. Those located on city arterial routes suffer more pollution than other residents.

Members of the public asked a number of questions, as set out below.

1. Ms Blythe made the following points:
 - i. Suggested rebranding the A1307 transport corridor as a place shaping project to create a more positive image for it.
 - ii. Stated the fencing on Ditton Meadows was not in the original GCP proposal and that residents had concerns about its impact on greenways.

The Transport Director undertook to take the issues re Ditton Meadows away and get back to Ms Blythe

2. Mr Rosenstiel queried if the GCP air quality zone would be effective as the County Council already had an Air Quality Management Zone that was not enforced.

The Transport Director said the GCP air quality zone would be enforced through cameras.

3. A member of the public expressed concern that the proposed congestion charge would penalise disabled drivers. Public transport was not always a viable option.

The Transport Director said there was no definite plan to impose an intelligent charge. Exemptions would be considered such as people with mobility issues.

The Transport Director undertook to feedback wheelchair bus user issues (eg access) to Stagecoach.

4. Ms Nicholson asked if ward consultations on parking zones would be joined up.

The Transport Director said GCP would have an overview of feedback/issues once all twenty six consultations had occurred, but each consultation would have to go ahead on an individual basis.

Councillor Nethsingha said the issue had been discussed at the Cambridge Joint Area Committee, who looked at cross-city issues. Councillors thought that residents in each area should be given control, so various consultations would take place instead of a cross-city one. GCP would retain an overview.

5. Mr Rosenstiel queried what happened when commuters used parking spaces residents appeared not to want/use.

Councillor Nethsingha said there would be consultations in different residential areas on how to address issues. Some areas would be prioritised for action faster than others based on the impact on their amenities being the greatest.

The meeting ended at 9.55 pm

CHAIR

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COMMITTEE ACTION SHEET Agenda Item 4

Committee	West/Central Area Committee
Date	06/12/17
Circulated on	08/12/17
Updated	27/02/18

ACTION	LEAD OFFICER/MEMBER	TIMESCALE	PROGRESS
<p><u>Matters Arising</u></p> <p>Member of public raised concern about unsuitable site for the location of containers at Canoe Club.</p> <p>If the new application to move the containers is refused Cllr Cantrill will write to the Planning Committee on behalf of WCAC to ask for the original permission to be revoked.</p>	<p>Councillor Cantrill</p> <p>Dave Princep (as WCAC Lead Officer)</p> <p>Councillor Cantrill</p>	<p>Feedback at next WCAC 18/07/17</p> <p>28/09/17 06/12/17</p> <p>Further update required at next WCAC 08/03/18</p>	<p>The containers had now been moved to a more acceptable location. Further work was on-going to improve the appearance of the site.</p> <p>Waiting for the containers to be covered.</p>
<p><u>Open Forum</u></p> <p>Councillor Nethsingha to ask Wendy Young if the Lammas Land bins are temporary; and if so, when would they be removed? Or, if they are permanent, will they be fixed properly into the ground?</p>	<p>Councillor Nethsingha</p> <p>Wendy Young</p>	<p>Feedback at next WCAC 18/07/17, 28/09/17 & 06/12/17</p>	<p>This matter would be considered further later in the year when the summer season was over and a more permanent solution could be investigated.</p> <p>Consultations would be undertaken with stakeholders regarding a Management Strategy which could include more varied use of the land for community and commercial use.</p>

<p>on street life issues in the West Area of Cambridge</p>			
<p><u>Policing and Safer Neighbourhoods – WCAC</u></p> <p>Request a report from the Police & Crime Commissioner (PCC), plus officer in attendance at next WCAC if possible, regarding:</p> <ol style="list-style-type: none"> i. The impact of the review on numbers of Police Officers in Cambridgeshire, with particular regard to the City of Cambridge. ii. Request more information from the PCC and the City Council regarding the Community Safety Accreditation Scheme: <ul style="list-style-type: none"> • Scheme details. • Consultees and consultation process. • Who has/will be given powers and how can they be identified eg uniform? 	<p>Councillor Nethsingha</p>	<p>Feedback at future WCAC</p>	<p>Debbie Kaye notified of issue</p>

<p><u>Environmental Improvement Programme (EIP)</u></p> <p>Report from the Senior Engineer, plus Executive Councillor in attendance at next WCAC if possible, regarding:</p> <ul style="list-style-type: none"> i. Remit of EIP ii. Further details on feasibility of projects marked red/amber in 06/12/17 EIP report 	<p>John Richards</p>	<p>Feedback at future WCAC</p>	
<p><u>Open Forum</u></p> <p>Ref: 17/24/WAC Minutes Local Highway Improvement (LHI) bid. Councillor Nethsingha to contact other Area Committee Chairs to see if they wish to support bids and so raise them as priorities for consideration by LHI Panel.</p>	<p>Councillor Nethsingha</p>	<p>Feedback at future WCAC</p>	

Environmental Report



Cambridge West/Central Area August 2017 to January 2018

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1. Introduction

This report provides an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the West Area Committee. The report identifies the reactive and proactive service actions undertaken in the previous year, including the requested priority targets and reports back on the recommended issues and associated actions to be targeted in the following period. It also includes key officer contacts for the reporting of waste and refuse and public realm issues.

2. Target setting and recommendations

All those at Committee have an opportunity to suggest issues that they would like to see tackled in the neighbourhood area during the upcoming period to help shape the activity to be undertaken within the public realm. Following suggestions that are received the relevant teams will consider the suggestions, and will prioritise work, responding reactively where appropriate and programming some work for the future. All suggested targets will be reported back on in the following period to update members and the public on the status of the issue. Recommendations will also be presented to the committee for consideration and to aid discussion.

Recommendations

The following are suggestions for members on what action could be considered for priority within the West Area for the upcoming period.

Continuing priorities*

Number	Priority details
1	Enforcement and City Ranger patrols in the City Centre to address issues of illegally deposited trade waste and littering. This priority has been included as a continuation to balance the high standard of trade waste management and litter patrols already existing in the West/Central area and to continue to build upon this work further.
2	Dog warden patrols to target irresponsible dog owners on Midsummer Common patrols are planned to focus on this area at key times and to gather intelligence / speak to dog owners about the issues in the area, dog fouling continues to be an issue in this area and officers recommend further works are done on the open space. .

New priorities

Number	Priority details
3	Enforcement patrols to address abandoned vehicles in the Castle Ward.

Members are recommended to endorse the above recommendations or to make proposed amendments, and in doing so to consider the community intelligence questions below to help shape the public realm work.

* Amendments to continuing priorities are shown in italics

Community intelligence questions

1. What activities should be considered as part of ward blitzes?
2. What geographical locations would benefit from targeted work? (including public realm enforcement activity and clean-up work by the community payback)
3. What locations for new and replacement general waste, recycling and dog bins (in line with resources available) should be considered?
4. Where and when the dog warden service should patrol in order to target dog fouling?

3. Routine activity

Streets and Open Spaces teams work closely with residents, community and campaign groups to keep Cambridge clean, green and safe. Street cleansing works to clear shop fronts and maintain all residential streets to a good standard of cleaning by sweeping them regularly. The team empties litterbins and dog bins across the city parks and open spaces, as well as removing graffiti and clearing needles and fly tipping.

The grounds maintenance team maintains all council housing and highway grass and shrub beds across the city, and carries out the maintenance of the city's cemeteries and crematoriums as well as the maintenance of all parks across the city. The City Rangers team provide a street-level, face-to-face contact point for people to raise any cleanliness and public safety issues that they might have concerning their neighbourhood.

The dog warden patrols within Cambridge to increase people's awareness of the requirement to clear up after their pets, as well as collecting stray dogs within the city and works alongside animal charities to deliver educational roadshows. Investigation of instances of environmental crime in public places across the city is carried out by the public realm enforcement team. As well as undertaking enforcement action where necessary, the team provide advice for residents and businesses on issues including fly tipping, litter, waste, illegal advertising, abandoned shopping trolleys, verge parking and abandoned, untaxed and nuisance vehicles.

4. Specific issues and actions

The following specific issues were identified for targeted action in the previous period. The following tables summarise the action undertaken and current situation, whether ongoing or completed, for each issue.

Priority 1	Enforcement and City Ranger patrols in the City Centre to address issues of illegally deposited trade waste and littering.
Action Taken	<p>Regular proactive and reactive patrols undertaken to address the issues of trade waste illegally deposited and littering.</p> <p>During this period eleven fixed penalty notices (fpn19) were issued for business and domestic waste being flytipped, a further 61 fixed penalty notices (fpn1) were issued for littering which included business waste. Several businesses within the city have been engaged with making educational visits, and have pledged to the litter voluntary code, which promotes responsible litter management; this also includes schools and colleges within the area.</p> <p>28 fixed penalty notices have been issued to business regarding their breach of statutory waste notices. The enforcement team are working closely with charity shops in the city regarding fly tipping, this has resulted in fixed penalty notices being issued along with 2 prosecutions for flytipping outside a charity shop</p>
Current Situation:	Ongoing
Priority 2	Dog warden patrols to target irresponsible dog owners on Midsummer Common
Action Taken	<p>Over 25 hours of patrols were conducted by the dog wardens and enforcement team during the period; during this time two individuals were witnessed failing to clear up after their dog on the priority area. Educational advice was provided to dog walkers and individuals that the dog wardens came across on their patrols. Officers have recommended that this patrol should continue as dog fouling has been highlighted as an issue.</p>
Current Situation:	Ongoing

5. Environmental Data

Private Realm [West Central Area]

Period	Activity	Investigations	Informal Action / Written Warnings	Statutory Notices Served	Simple Cautions	Legal Proceedings
Aug 2017 to Jan 2018	Pest Control	62	N/A	N/A	N/A	N/A
Feb to Jul 2017		83				
Aug 2017 to Jan 2018	Noise Complaints	45	1	1	0	0
Feb to Jul 2017		47		1	0	0
Aug 2017 to Jan 2018	Refuse/ Waste Complaints	4	†	0	0	0
Feb to Jul 2017		5		0	0	0
Aug 2017 to Jan 2018	Other public health complaints‡	8		0	0	0
Feb to Jul 2017		4		0	0	0
Aug 2017 to Jan 2018	Private Sector housing standards	18		0	0	0
Feb to Jul 2017		20		0	0	0

† All complaints will generally have at least one such action

‡ Other public health complaints includes odour, smoke, bonfires, filthy and verminous

air flow noise	1
beer storage condenser	1
bird scarers	1
Building noise.	1
busker	1
construction noise out of hours	1
crane causing noise and dust	1
early AM bin collections	1
Fair noise	1
generator noise	1
high frequency noise	1
hum from beer storage area	1
Humming at Night	1
humming noise and potential planning issues	1
loud music	3
Loud music (karaoke)	1
Loud voices	1
Loud voices & Banging	1
Loud Voices and Loud Music	1
noise from bin collections	1
noise from deliveries	1
out of hours construction noise	1
out of hours request for working in Burleigh Street	1
Residential Noise Complaint,	2
shouting, loud music , banging doors and loud TV	1
unsilenced leaf blower	1

Public Realm Data

Public Realm Enforcement Castle/Market/Newnham

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Aug 2017 to Jan 2018	Abandoned vehicles	29	N/A	N/A	0	0	0
Feb 17 to July 17		22			0	0	0
Aug 2017 to Jan 2018	Nuisance vehicles [§]	0	0	N/A	0	0	0
Feb 17 to July 17		0	0		0	0	0
Aug 2017 to Jan 2018	Derelict cycles	209	N/A	N/A	N/A	N/A	N/A
Feb 17 to July 17		301					
Aug 2017 to Jan 2018	Domestic waste	22	6	3	0	0	0
Feb 17 to July 17		38	0	0	5	0	0
Aug 2017 to Jan 2018	Trade waste	97	96	42	24	0	0
Feb 17 to July 17		82	16	15	36	0	0
Aug 2017 to Jan 2018	Litter	86	0	0	24	0	7
Feb 17 to July 17		149	0	0	143	0	0
Aug 2017 to Jan 2018	Illegal camping	9	N/A	7	N/A	0	0
Feb 17 to July 17		10		8		0	0
Aug 2017 to Jan 2018	Illegal advertising	1	1	NA	0	0	0
Feb 17 to July 17		2	0		1	0	0

[§] Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

Summary of Castle/Market/Newnham public realm enforcement data

- 29 abandoned vehicles were investigated and five vehicles was found to be abandoned three were claimed by the owners, the remaining two were destroyed(4 x Burlton Rd, 3 x Newmarket Rd, 2 x Tavistock Rd, 2 x Richmond Rd and 2 x Grantchester Rd)
- 209 derelict cycles were removed from across the whole area. 168 from Market area, 13 from Newnham and 28 from Castle
- There were 22 cases of dumped domestic waste investigated, 6 warning letters were issued along with 3 Community Protection warnings.
- There were 97 inspections carried out in respect of trade waste issues, 96 warning letters were issued along with 42 section 47 notices, in addition to 24 fixed penalty notices being issued.

Dog Warden Service [West Area]

Stray dogs

Period	Activity	Number of cases	Rehomed	Destroyed	Claimed	In Kennels	Comment
Aug 2017 to Jan 2018	Stray dogs	6	4	0	2	0	Four other stray dog call was received, but the dog was collected by their owner before the dog warden attended
Feb to Jul 2017		9	3	1	5	0	Eight other stray dog call was received, but the dog was collected by their owner before the dog warden attended

Dog Control Orders

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Aug 2017 to Jan 2018	Dog control orders: Fouling	5	0	0		0	0
Feb to Jul 2017		7	0	0	3	0	0
Aug 2017 to Jan 2018	Dog control orders: Exclusion	0	0	0	0	0	0
Feb to Jul 2017		0	0	0	0	0	0
Aug 2017 to Jan 2018	Dog control orders: Leads	0	0	0	0	0	0
Feb to Jul 2017		0	0	0	0	0	0
Aug 2017 to Jan 2018	Other dog complaints**	1	0	0	0	0	0
Feb to Jul 2017		3	0	0	0	0	0

** Includes issues such as barking, welfare, signage requests and educational advice as well as joint working with Environmental Health, RSPCA and Housing Associations'

Operations cleansing data by ward (West Area) – August 2017 – January 2018

Activity	Period	Total number of incidents	Ward		
			Castle	Newnham	Market
Fly-tipping	Current period		21	11	81
	Previous year		7	9	28
Offensive graffiti ^{††}	Current period		0	0	6
	Previous year		0	0	5
Detrimental graffiti ^{‡‡}	Current period		10	8	163
	Previous year		5	9	75
Needles	Current period		15 instances – 65 needles	6 – 10 needles	67 instances – 595 needles
	Previous year				

Summary of cleansing data:

Flytipping:

- There were 21 instances of flytipping during August 2017 to January 2018 in Castle ward in comparison to 7 in August 2016 to January 2017.
- There were 81 instances of flytipping in August 2017 to January 2018 in Market ward in comparison to 28 in August 2016 to January 2017.
- 5 of the 21 instances in Castle ward were in Bridge Street.
- 26 of the 81 instances in Market ward occurred in August 2017.

^{††} Offensive graffiti includes but is not limited to that which contains swear words, reference to religion, racist, reference to a person / naming a person, drawings of human body parts, words of reference to human body parts and reference to sexual activity. The service aim is to remove this type of graffiti within 1 working day.

^{‡‡} Detrimental graffiti is graffiti that contains but is not limited to general tags, drawings not falling under the above criteria, and words not classified as offensive. The service aim is to remove this type of graffiti within 5 working days.

Offensive Graffiti:

- Offensive pictures were removed from a newsagent on Fitzroy Street in Market ward in November 2017.
- Offensive language was removed from the railings at Walnut tree Avenue on Midsummer Common in Market ward in August 2017.
- Pictures of human anatomy were removed from a tree on Christs Pieces in Market ward in August 2017.
- Offensive wording was removed from a pathway on Victoria Avenue in Market ward in August 2017.
- Offensive words were removed from a wall in Christs Lane in Market ward in August 2017.
- Offensive words were removed from a wall at Victoria Avenue in Market ward in August 2017.

Detrimental Graffiti:

- 3 of the 10 instances in Castle ward were on Chesterton Road.
- 23 of the 163 instances in Market ward occurred in January 2018.
- 48 of the 163 instances in Market ward occurred in November 2017.

Needles:

Castle

- 11 needles were removed from the church yard in Bridge Street, Castle ward in January 2018.
- 1 needle was removed from St Giles church year in Castle Street in Castle ward in December 2017.
- 1 needle was removed from outside the main doors of St Peter's church in Kettles yard in Castle ward in December 2017.
- 20 needles were removed from the pavement at Bridge Street in Castle ward in December 2017. -
- 2 needles were removed from the car par to the rear of Cambridgeshire County Council Offices (car park is Cambridge City Council owned) on Castle Street, Castle ward in November 2017.
- 16 needles were removed in 4 instances (4,5,2,3 & 2)from St Giles church yard in Castle street in Castle ward in November 2017
- 1 needle was removed from car park at Castle Street in Castle ward in October 2017.
- 3 needles were removed from Abacus House car park in Castle Park in Castle ward in October 2017.
- 1 needle was removed from the pavement on Mitcham's corner in Castle ward in October 2017.
- 1 needle was removed from the public toilets at Quayside in Castle ward in August 2017.
- 3 needles were removed from the stairs at a block of flats on Chesterton Road in Castle ward in August 2017.
- 5 needles were removed from the passageway at Thompsons Lane in Castle ward in August 2017.

Newnham

- 10 needles were removed from the rear of the Fudge kitchen on Kings Parade in Newnham ward in August 2017.

Market

- 5 needles were removed from near the Travelodge hotel on Newmarket Road in Market ward in January 2018.
- 1 needle & 2 needle ends were removed from near a tree on Auckland Road in Market ward in January 2018.
- 1 needle was removed from Grande Arcade car park stairwell by Churchill cleaning operatives in Corn Exchange Street in Market ward in January 2018.
- 1 needle was removed from the rear of Bailey Mews (in drying area) on Auckland Road in Market ward in January 2018.
- 1 needle was removed from near a comms box outside Abbey church on Newmarket Road in Market ward in January 2018.
- 8 needles were removed from Paradise Street, car park, fire escape in Market ward in January 2018.
- 1 needle was removed from the doorway of Giraffe restaurant in Christs Lane in Market ward in January 2018.
- 1 needle was removed from a telephone box in St Mary's Street in Market ward in January 2018.
- 7 needles were removed from entrance to Paradise Street in Market ward in January 2018.
- 1 needle was removed from under the stairs at the Baptist church on Downing Place in Market ward in January 2018.
- 2 needles were removed from a parking bay at Bailey Mews at Auckland Road in Market ward in December 2017.
- 2 needles were removed from Epworth Court on King Street (near church), against a wall, in Market ward in December 2017
- 5 needles were removed from Epworth Court in the Courtyard in King Street, in Market ward in December 2017.
- 15 needles were removed from the rear of the Hop Bine pub in Fair Street in Market ward in November 2017.
- 94 needles were removed from the rear of the RSPCA shop in City Road in Market ward in November 2017.
- 2 needles were removed from the orchards at Auckland Road in Market ward in November 2017.
- 5 needles were removed from in the bushes in Paradise Street in Market ward in October 2017.
- 1 needle was removed from a man hole cover in Park Street in Market Street in October 207.
- 7 needles were removed from the alleyway to the side of the regal pub in Downing Street in Market ward in October 2017.
- 15 needles were removed from Jordan's yard in Market ward in October 2017.
- 1 needle was removed from Hobsons Passage in Market ward in October 2017.
- 2 needles were removed from next to the ticket machine in Park Street in Market ward in October 2017.
- 4 needles were removed from in the bushes in Fitzroy Lane in Market ward in October 2017.
- 55 needles were removed from the floor of the recycling area at Park Street in Market ward in October 2017.
- 50 needles were removed from the recycling area at Park Street in Market ward (separate to above).
- 3 needles were removed from the parking area near no 60 on Paradise Street in Market ward in October 2017.

- 2 needles were removed from outside Lloyds bank on Regent Street in Market ward in October 2017.
- 1 needle was removed from the car park in the Baptist church in Fitzroy Street in Market ward in October 2017.
- 4 needles were removed from the stairwell at Grande Arcade car park in Corn Exchange Street in Market ward in October 2017.
- 18 needles were removed from the entrance to Park Street car park in Market ward in October 2017. These were in a carrier bag.
- 4 needles were removed from the alleyway to the side of the Regal pub in Downing Street in Market ward in October 2017.
- 2 needles were removed from the Community Orchard in Auckland Road in Market ward in September 2017.
- 5 needles were removed from the alleyway between Brunswick Gardens & Midsummer Common in Market ward in September 2017.
- 7 needles were removed from outside Halifax bank in Petty Cury in Market ward in September 2017.
- 6 needles were removed from the steps at Brunswick Cottages in North Terrace in Market ward in September 2017.
- 1 needle was removed from the path near Tesco in Newmarket Road in Market ward in September 2017. - - -
- 81 needles were removed from in bushes in the subway in Newmarket Road / East Road in Market Ward in September 2017. –
- 1 needle was removed from the stairwell at Auckland Court in Market ward in September 2017.
- 1 needle was removed from on the side of the road at City Road in Market ward in September 2017.
- 10 needles were removed from the side of the Hop Bine pub in Fair Street in Market ward in September 2017.
- 3 needles were removed from the Community Orchard in Midsummer Common in Market ward in September 2017.
- 2 needles were removed from Grande Arcade car park (level 4) in Corn Exchange Street in Market ward in September 2017.
- 5 needles were removed from Park Street car park in the stairwell in Market ward in September 2017.
- 6 needles were removed from a bin at Park Street car park in Market ward in September 2017.
- 1 needle was removed from the Pavement on Auckland Road in Market ward in September 2017.
- 1 needle was removed from the rear of Lloyds bank in Market ward in September 2017.
- 2 needles were removed from North Terrace in Market ward in September 2017.
- 3 needles were removed from Park Street car park in Market ward in September 2017.
- 1 needle was removed from Park Street car park in Market ward in September 2017.
- 1 needle was removed from Grande Arcade car park by Churchill services in Corn Exchange Street in Market ward in September 2017.
- 1 needle was removed from outside shops at Christs Lane in Market ward in September 2017.
- 1 needle was removed from Christs Lane from outside shops in Market ward in September 2017.
- 1 needle was removed from Grande Arcade car park on Corn Exchange Street in Market ward in August 2017.
- 1 needle was removed from Grande Arcade car park on Corn Exchange Street in Market ward in August 2017 – separate to above.
- 1 needle was removed from Grande Arcade car park on Corn Exchange Street in Market ward in August 2017 – separate to above.
- 1 needle was removed from Park Street car park in Market ward in August 2017.
- 13 needles were removed by Churchill’s cleaning services at Park Street public toilets in Market ward in August 2017.

- 1 needle was removed from Grande Arcade car park in Market ward in 29th August 2017.
- 1 needle was removed from near gates on Victoria Avenue in Market ward in August 2017.
- 4 needles were removed from outside shops in Christs Lane in Market ward in August 2017.
- 2 needles were removed from outside Lloyds bank on Regents Terrace in Market ward in August 2017.
- 2 needles were removed from Auckland Road, next to Lyme tree in Market ward in August 2017.
- 95 needles were removed from the rear of Abbey church in Newmarket Road in Market ward in August 2017.
- 10 needles were removed from the stairs at the Baptist church on St Andrews Street in Market ward in August 2017.
- 1 needle was removed from outside H&M on St Andrews Street in Market ward in August 2017.
- 6 needles were removed from St Andrews Street Baptist church in Market ward in August 2017
- 2 needles were removed from Cambridge City Council Customer Service Centre which were put in the post box of the Customer Service Centre.

Environmental Data Report – Waste and Recycling

This section includes information about the Waste Policy team's area of responsibility. The team has an Operational Plan that covers the work for the year. This work is generally not area based but it is hoped that the information contained is useful to residents and provides statistics to demonstrate activity and continuous improvement in areas of sustainable waste management.

Activity	Q1 Apr-Jun	Q2 Jul-Sep	Q3 Oct-Dec	Q4 Jan-Mar	Comment/Notes that can be removed	Lead Officer
Recycling rate – dry recycling	20.2%	20.2%				RWW
Recycling rate – composting	32%	32.3%				RWW
No of press releases issued		4	6			IO/VL
No of 2 nd blue bins delivered	100	152				RWW
No of 2 nd Green bins delivered	1042					RWW
No. of black bins changed from standard to small	25	14				RWW
No of events attended	9	10	4			RWW
No of people spoken to	920	550	400			RWW/BL
No of Kitchen Caddies given out	576	698	200			RWW
No of Recycling Champions (RC) at events	31	22	10	5		BL
No of new RC recruited	1	3	4	1		BL
Amount of rubbish/recycling collected at events (tonnes)						RWW
No of community/school visits to AmeyCespa	20	10	41	11		RWW

	Oct-17		Nov-17		Dec-17		Total for Q3	
	%	Tonnage	%	Tonnage	%	Tonnage	%	Tonnage
Bring Bank Recycling	0.5%	43.70	0.2%	14.38	0.5%	34.90	0.4%	92.98
Blue bin recycling rate inc batteries	19.7%	1864.43	21.0%	1770.67	26.2%	1801.98	22.0%	5437.08
Total dry recycling rate (bring & blue)	20.2%	1908.13	21.2%	1785.05	26.7%	1836.88	22.3%	5530.06
Green bin recycling rate	33.6%	3175.14	26.8%	2255.82	18.8%	1291.84	27.2%	6722.80
Total recycling rate	53.7%	6991.40	48.0%	5825.92	45.5%	4965.60	49.5%	17782.92
Household Rubbish	46.3%	3271.35	52.0%	3271.35	54.5%	2842.20	50.5%	9384.90

Summary of Waste and Recycling Data

(to cover any note-worthy points from above figures)

P
 28
 Campaign Information
 Operational Plan update)

Events attended

05/04/2017	16.00-17.30	Hanover and Princess Court Community Rom	Community Safety Surgery
05/05/2017	19.30-20.30	53-54 Sidney Street	Talk on recycling for Cambridge Commonwealth, European & International Trust
03/06/2017	12:00-17:00	Midsummer Common	Strawberry Fair
10/06/2017	10:00-17:00	Arbury rec	Arbury Carnival
17/06/2017	13:00-17:00	Pye Rec	Chesterton Festival
22/06/2017	09:00-14:00	Ekin Road	Ekin Road CAD
24/06/2017	10.00-17:00	Cottenham	Fen Edge Festival
25/06/2017	10.00-17.00	Milton Country Park	Parklife
21/07/2017	10:00-11:00	Arbury Court	Leaflet dropping
13/07/2017	09:00-14:00	Colville Road	Community Action Day
27/ 29/07/2017	10.00-17.00	Coldhams Common	Cambridge Folk Festival

02/09/2017	09:00-14:00	Wufistan Way	Community Action Day
09/09/2017	10:00-12:00	Pheasant Drive	Open Eddington
16/09/2017	13:00-17:00	North Academy Green	Open House Gathering
23/09/2017	09:00-14:00	Kings Hedges Clean-up day The Ship Monkfields Primary School Caddy	
27/09/2017	15:00-16:00	Handout	Caddy Handout
30/09/2017	09:00-14:00	Ditton Fields CAD	
21/10/2017	09:00-16:00	Guildhall	Volunteer for Cambridge Event
25/10/2017	09:00-13:00	Amey Waste Management Park	Composting Capers event
18/11/2017	11:00-13:00	Morrison's Cambourne	Caddy handout
02/12/2017	09:00-16:00	Mill Road Winter Fair	Mill Road Winter Fair

6. Environmental Community and Proactive Works

During the previous period the following proactive and community work has been undertaken.

Task	Parkers Piece
Action Taken	Work completed by City Ranger to remove some old ingrained graffiti from the bins and park benches in the area.
Current Situation	Completed

Task	Sign clearing
Action Taken	Work has been completed by the City Ranger to clear up signs that have been clogged with vegetation, and / or dirty.
Current Situation	Completed

Volunteers: Time Credits:

You can earn Time Credits for your time as an inspector. Every hour of involvement with us earns you a 1-hour time credit – which can be spent in places like cinemas, gyms, swimming pools or music venues. The more time you give the more time credits you receive.

Streets and Open Spaces Volunteers:

We're looking for volunteers to make the streets of Cambridge even cleaner, tidier and more pleasant and to spread our motto 'A greener, cleaner city starts with you'. So whether you're already part of an existing local group and want some additional support or you're an individual who feels strongly about these issues, then get in touch to take part. Our volunteers work to improve their local streets by taking action to keep them clean, tidy and looking their best.

With the support of a dedicated council officer and our Open Spaces team you'll be able to:

- Recruit other local people to help you in a project
- Organise events locally to promote cleaner streets: litter picks, ward walks etc.
- Have access to and use specialist equipment for removing graffiti and litter
- Take part in large city wide events for volunteers
- Provide education to other members of the public
- Work with a variety of council departments and other agencies to solve problems that you find on your streets.
- Get involved with new volunteer roles/projects

As a volunteer you're free to suggest your own ideas and we will do our best to accommodate them. We don't expect you to give huge amounts of time to our projects, as a volunteer, we just hope you can commit some regular time each month to keep the project active and vibrant in the community

To sign up or find out more contact Rina Dunning caterina.dunning@cambridge.gov.uk

or 01223 458084.

Recycling Champions:

Are you a passionate about recycling? Would you like to meet other people who are also keen to help to promote recycling, minimizing waste and sustainability? Do you enjoy working with the public? If yes, then why not become a recycling champion. Cambridge City Council and South Cambridge District Council are looking for volunteers to help spread the word about recycling within the community. You don't need any experience or previous knowledge, you just need to believe that recycling is important, be friendly and approachable and be willing to convey your enthusiasm about helping the environment to others. Full training will be provided.

Our volunteers do a variety of roles such as:

- Run stalls at various events in the city and south of Cambridge
- Do door knocking around flats, hand out leaflets
- Attend monthly recycling champions meetings
- Do talks to community groups and schools about recycling
- Write articles in newsletters and go on trips to visit various recycling sites to learn about waste management and recycling.

For more information about how to become a recycling champion please contact the Recycling Coordinator Birgitta Laurent at birgitta.laurent@cambridge.gov.uk
Or telephone 01223 458 240.

7. Key contacts

Officers

Area	Contact	Telephone Number	Email
Environmental Health Manager	Yvonne O'Donnell	01223 457951	yvonne.odonnell@cambridge.gov.uk
Senior Operations Manager	Don Blair	01223 458575	Don.blair@cambridge.gov.uk
Operations Manager (Grounds Maintenance)	Paul Jones	01223 458215	Paul.Jones@cambridge.gov.uk
Enforcement Team Manager	Nick Kester	01223 457095	nicholas.kester@cambridge.gov.uk
West Area Ranger: Richard Allen	City Rangers	01223 458282	cityrangers@cambridge.gov.uk
City Centre Ranger: Chris Lowndes			
Public Realm Enforcement (West team):	Castle: Sharron Munro	01223 458581	streetenforcement@cambridge.gov.uk
	Market and Newnham: Andy Hine and Steve Phillips	01223 458579 / 01223 457638	
Dog Warden	Samantha Dewing (Mon-Wed)	01223 457883	dogwarden@cambridge.gov.uk
Volunteer opportunities (Streets, Parks and Open Spaces)	Rina Dunning	01223 458084	Caterina.dunning@cambridge.gov.uk
Recycling Co-ordinator	Birgitta Laurent	01223 458240	birgitta.laurent@cambridge.gov.uk
Out of Hours	Emergency calls	0300 3038389	N/A

Issues

Area	Contact	Telephone Number	Email
Dog fouling Litter Fly tipping (public land) Graffiti Needles Abandoned, untaxed and nuisance vehicles Illegal camping Bulky waste collections New blue, green and black bins Replacement blue, green and black bins Repairs to blue, black and green bins	Customer Service Centre	01223 458282	wasteandstreets@cambridge.gov.uk
Abandoned bicycles	Customer Service Centre	01223 458282	cityrangers@cambridge.gov.uk
Pest Control	Refuse and Environment	01223 457900	env.health@cambridge.gov.uk .
Noise			
Stray and lost dogs	Customer Service Centre	01223 457900	dogwarden@cambridge.gov.uk

8. Resources

The following are suggestions that members of the West Area Committee and residents and businesses may wish to consider or request for the upcoming period:

Remaining bins stocks for the city have been reallocated across all wards to ensure that bins are installed where required.

Recycling and general street litter bins

A small quantity of recycling and general street litter bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Castle	9	1
Market	7	1
Newnham	2	1

We would like to receive suggestions for where bins should be installed on the street and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date	Comments
Castle	Storey's Way (pedestrian traffic lights – junction with Huntingdon Road)	March 2015	
Castle	Northampton Street (opposite Kettles Yard)	June 2017	
Castle	Howes Place (junction Huntingdon Road)	March 2015	
Castle	Carisbrooke Road – near Mayfield School	March 2015	
Castle	Carisbrooke Road (junction with Histon Road)	March 2015	
Castle	Warwick Road (near Windsor Road alleyway)	March 2015	
Castle	Carisbrooke Road (green triangle behind Mayfield School)	March 2016	
Castle	Histon Road (near to Gilbert Close)	January 2017	
Castle	All Souls Lane / Huntingdon Road	August 2017	
Market	Park Street (near car park)	July 2015	
Market	Park Street (near ADC theatre)	July 2015	
Market	King Street (near Pikes Walk)	August 2015	
Market	City Road (near Superdrug)	March 2016	
Market	Fitzroy Street (alleyway to side of Next)	March 2016	
Market	Sussex Street (in central area)	February 2016	
Market	East Road (outside the County Court)	May 2016	
Newnham	Coton footpath (junction with Wilberforce Road)	March 2015	
Newnham	Burrell's Walk (junction with Grange Road)	May 2015	

Dog bin provision

A number of dog bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Castle	1	1
Market	0	1
Newnham	2	1

We would like to receive suggestions for where bins should be installed on the parks and open spaces and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date	Comments
Newnham	Carisbrooke Road (near Histon Road junction)	March 2015	
Newnham	Gough Way (near to Penarth Place)	March 2015	
Castle	Carisbrooke Road (near Histon Road junction)	March 2015	

Pocket ashtray distribution

Locations of where pocket ashtrays should be distributed from are welcomed by the Public Realm Enforcement team.

Dog fouling signs

Small quantities of 'no dog fouling' signs are available for each ward, as follows:

Ward	Signs used	Signs available for installation
Castle	0	10
Market	0	10
Newnham	0	10



9. Appendices

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Item

AREA COMMITTEE COMMUNITY GRANTS 2018-19

To: **West Central Area Committee - 8th March 2018**
Report by: Jackie Hanson
Community Funding & Development Manager
Community Services
Wards affected: Castle, Market, Newnham
Tel: 01223 457867 Email: jackie.hanson@cambridge.gov.uk

Non-Key Decision

1. Executive Summary

- 1.1 This report details applications received to date for 2018-19 funding for projects in the West Central Area, makes recommendations for awards and provides information on the eligibility and funding criteria.

2. Recommendations

The West Central Area Committee Councillors are recommended:

- 2.1 To consider the grant applications received, officer comments and proposed awards, detailed in Appendix 1, in line with the Area Committee Community Grants criteria, detailed in paragraph 3.5.
- 2.2 To agree the proposed awards detailed in Appendix 1 and summarised in the table below:

Ref	Organisation	Purpose	Award £
WC1	Christ's Pieces Residents' Association	1 winter evening talk	290
WC2	Friends of Histon Road Cemetery	Information and activities	800
WC3	Friends of Midsummer Common	Community activities and maintenance of community orchard	650

Budget available	£8,383
Total awards	£1,740
Budget remaining	£6,643

3. Background

3.1 Funding has been devolved to Area Committees for local projects meeting the Community Development, Sports and Arts strategic priorities since 2004. This process is managed by the Grants Team in Community Services who promote the funding and bring applications for consideration to one meeting of each of the area committees annually.

3.2 The 2018-19 grants were publicised via neighbourhood workers, in local publications and voluntary organisations newsletters and by posters and publicity leaflets. Recent applicants are also invited to apply.

A briefing was offered to explain the application process and eligibility criteria and priorities.

3.3 There is a total of £70,000 available across the four area committees for 2018-19 made up as follows:

- £60,000 Community Grants
- £10,000 Safer City

3.4 The budgets have been divided between the area committees in accordance with population and poverty calculations. The Safer City allocation has provided an additional £2,500 for each area committee.

The amount available for each area is as follows:

Committee	Community Grants %	Community Grants £	Safer City £	Total available £
North	34.71	20,824	2,500	23,324
East	30.60	18,358	2,500	20,858
South	24.89	14,935	2,500	17,435
West Central	9.81	5,883	2,500	8,383
Total	100	60,000	10,000	70,000

3.5 Area Community Grant Priorities and Outcomes

Projects and activities should have a targeted approach and make a difference to people in one of the areas (North, South, East or West Central) by either:

- reducing social or economic inequality or
- tackling crime, the fear of crime or anti-social behaviour

and by undertaking one of the following funding priorities:

- sporting activities
- arts and cultural activities
- community development activities
- legal and/or financial advice (*organisations applying to give legal advice and support must have The Advice Quality Standard (AQS) or equivalent*)
- employment support
- capacity building of the voluntary sector to achieve the above
- community projects aiming to tackle crime, the fear of crime or anti-social behaviour

3.6 Applications are invited from voluntary organisations, community groups and groupings of local residents that are able to meet basic accountability requirements.

3.7 The maximum any one organisation can apply for is £5,000 per area committee and grants cannot be made retrospectively. Full details of the eligibility criteria are available on request.

3.8 Where no funding is proposed it will be due to one or more of the following not being adequately met:

- grant scheme priorities
- grant scheme outcomes
- identifying need
- quality or viability of the project

or

- proposals were the remit of another service or organisation such as the County Council, Health, Housing etc
- organisations did not demonstrate the beneficiaries could not fund the activity themselves, or that reserves could not be used to fund the activity

3.9 All awards are subject to funding agreements and monitoring reports. We consider proportionate requirements dependent on the size of the organisation, project and award.

3.10 Applications made after the main grants round will be considered on an individual basis until all the funding is spent. Officers will make decisions on awards up to £5,000 as approved by the Community Services Scrutiny Committee in January 2014.

3.11 In October 2018 the area budgets will be merged and any funding remaining will be allocated across the areas as applications are received, to ensure effective use of the funds available.

3.12 After the end of the financial year we will collect the monitoring reports for awards made during 2017-18 and circulate a summary to members. A list of awards to date for 2017-18 is attached as Appendix 2.

Appendix 1: West Central Area Community Grants – Applications and Recommendations 2018-19

Ref	Organisation	Purpose	Aim + disadvantage outcome	Beneficiaries	Budget	Bid	Award	
WC1	Christ's Pieces Residents' Association	One winter evening talk for local residents	Reduce social isolation	100 Market. Adults	Full cost: £290 Income: none	£290	£290	
								Officer comment: Recommend: £290
								Previous 2 years funding: 17-18: £290 16-17: £290
WC2	Friends of Histon Road Cemetery	Information and activities: newsletters, website, publicity, meetings and events	Protect and enhance the Cemetery for public benefit, ensure public access and work with City Council to these aims. Sustain active community involvement	2,000 (500 Castle), 400 East Chesterton, 800 West Chesterton, 300 Arbury	Full cost: £2,871. Income: £1,000 + reserves	£800	£800	
								Officer comment: Recommend: £800 contribution (and £400 from North Area Committee)
								Previous 2 years funding: 17-18: £800 (North) £400 (West) 16-17: £400 (North) £500 (West)
WC3	Friends of Midsummer Common	Maintenance of community orchard, insurance, meetings, monthly volunteer sessions, new push mower, running a children's stall at Strawberry Fair	Reduce social isolation and promote community spirit and wellbeing. Deter anti-social behaviour	250 (230 Market), 20 East and West Chesterton. All ages plus thousands of indirect beneficiaries	Full cost: £920 Income £170 + reserves	£650	£650	
								Officer comment: Recommend: £650
								Previous 2 years funding: 17-18: £370 16-17: £445

Appendix 2: 2017-18 Awards

Ref	Organisation	Purpose	Award £
WC1	Christ's Pieces Residents' Association	1 talk	290
WC2	Friends of Histon Road Cemetery	Information and activities	400
WC3	Friends of Histon Road Recreation Ground	Summer event	1,160
WC4	Friends of Midsummer Common	Community Orchard	370
WC5	Oblique Arts	Older people's art workshops	1,560
WC6	Oxford Road Residents Association	Summer fete	150